



Business Unit	CustomCare
Job Title	Warehouse Operative
Reporting to	CustomCare Manager
Location	Cleburne, Texas

WE ARE CDE.

HERE TO CREATE OUR BEST WORLD, A TON AT A TIME.

Sand is a finite resource, and it's running out. Today, population growth and the pace of progress means the world is devouring sand like never before – 50 billion tonnes a year globally. This demand is unsustainable. Together with our customers we have already diverted over 100 million tonnes of waste material from landfill and put it back into the materials market for use in construction; protecting sand & aggregates in areas where natural material reserves are in decline and enabling production to happen closer to markets. We are minimising environmental impact and laying the foundations for the circular economy.

At CDE we work across the natural processing and waste recycling sectors, in five regions, to pioneer industry-leading, world-changing engineering solutions. Our headquarters are in Northern Ireland, and we have offices in the USA, Australia, Austria, and Brazil. For over 30 years we have relentlessly innovated and co-created wet processing solutions – completing over 2,000 global projects – and we're only getting started. Our purpose is to create our best world, a ton at a time; empowering our customers to transform their materials into valuable resources for the betterment of people, planet, and their bottom lines.

Discover more about life at CDE www.cdegroupp.com

Job Purpose

To ensure all material and parts are controlled and managed in an organised and efficient manner within the warehouse area.

NB. this job description is not exhaustive as other duties may be required to fulfil the requirements of the role.

Responsibilities

- Adhering to company safety policies and procedures, at all times
- Good inwards – goods off load, verify against paperwork and verify quality
- Stock management – ensure stock is put away in applicable section of stores
- Despatch – accurately 'pick' goods for fabrication, site, assembly or spares
- Maintain target 5s standards for work area and identify and implement improvements.
- Ensure all equipment is properly set-up and used in a safe manner and that all safety devices are in use.
- Stock counting – assist with the routine physical stock count and check stock levels on request.
- Shipping – liaise with couriers to have parts orders shipped to customers.

Other

- To adhere to CDE policy and practice.
- To protect the confidentiality of all information and data held privately.
- To carry out any other duties within reason and capability associated with this role.

Skills, Knowledge, Attributes and Experience, the successful candidate will:

Criteria	Essential	Desirable
Qualification/Attainments		– Qualification in Warehousing/Stores
Relevant Experience	– Minimum 1 years' experience in similar role	– Minimum 3 years' experience in similar role – Aisle Master or Bendi truck experience – Material picking using handheld scanners
Special Aptitudes	– Proven organisational skills with the ability to effectively plan, organise and control daily workload – Good interpersonal skills – Ability to work unsupervised and as part of a team	
Circumstances	– Available to work flexible hours – Clearance to work in USA	

General:

Applicants are expected to be flexible and to undertake other appropriate duties and occasional work at weekends, evenings and public holidays. Applicants must have access to an appropriate method of transport to enable them to fulfil the needs of the post. CDE is an equal opportunities employer and welcome applicants from all countries and backgrounds. Desirable criteria may be used for shortlisting. The Company reserves the right to vary criteria at the shortlisting stage.