

Job Title	Technical Writer
Reporting to	Head of Technical
Date	21/04/2026
Location	Cookstown Northern Ireland

WE ARE CDE.

HERE TO CREATE OUR BEST WORLD, A TON AT A TIME.

Sand is a finite resource, and it's running out. Today, population growth and the pace of progress means the world is devouring sand like never before – 50 billion tonnes a year globally. This demand is unsustainable. Together with our customers we have already diverted over 100 million tonnes of waste material from landfill and put it back into the materials market for use in construction; protecting sand & aggregates in areas where natural material reserves are in decline and enabling production to happen closer to markets. We are minimising environmental impact and laying the foundations for the circular economy.

At CDE we work across the natural processing and waste recycling sectors, in five regions, to pioneer industry-leading, world-changing engineering solutions. Our headquarters are in Northern Ireland, and we have offices in the USA, Australia, Austria, and Brazil. For over 30 years we have relentlessly innovated and co-created wet processing solutions – completing over 2,000 global projects – and we're only getting started. Our purpose is to create our best world, a ton at a time; empowering our customers to transform their materials into valuable resources for the betterment of people, planet, and their bottom lines.

Discover more about life at CDE www.cdegroupp.com

Job Purpose

The role is responsible for producing clear, accurate, and user-focused technical documentation that supports the operation, installation, and maintenance of complex, bespoke engineering solutions. These solutions are typically configured from a portfolio of standard products and components, requiring the role holder to translate detailed technical configurations into structured, accessible documentation.

The role works closely with Engineering, Product Management, and customer-facing teams to ensure all documentation accurately reflects real-world system configurations and meets customer, regulatory, and operational requirements.

The role also contributes to the continuous improvement, standardisation, and governance of technical documentation, ensuring content remains accurate, controlled, and aligned with evolving products, systems, and compliance

requirements.

Please note, this job description is not exhaustive as other duties may be required to fulfil the requirements of the role.

Responsibilities:

- To produce, monitor, update and control O&M Manuals for all CDE projects, including support material, and spares information to a consistent layout, style and format
- Liaise with the Engineering functions to ensure updates and new releases are accurately tracked for implementation and archive/publication records
- To maintain and develop template O&M manuals specific to each CDE product model incorporating new designs and features when applicable
- Ensure customer updates are captured and released on revised O&M Manuals and uploaded with updates posted to the customer
- To ensure technical documents are technically correct, clear and concise, which may involve collecting and understanding relevant complex technical information. Information is to be presented in a market-standard language to a worldwide audience
- To research, analyze and absorb complex technical information from different areas and structure it logically into CDE's O&M Manuals
- Work with Marketing to continuously improve the customer experience and CDE brand recognition
- Work with CustomCare team to maximize best practice for maintenance and service exposure within O&M manuals
- Take ownership for the continuous improvement of working processes associated to quality and version control

- Follow processes and procedures to ensure high quality O&M manuals are in line with company processes and industry standards

Skills, Knowledge and Experience

Criteria	Essential	Desirable
Qualification/ Attainments	• 5 GCSE's (or equivalent) grade C, including Maths and English; Educated to degree level in an Engineering discipline	• IOSH Recognised Health & Safety qualification • Masters in Engineering
Relevant Experience	• Can demonstrate an excellent standard of written language, with excellent proofing and editing skills • Technical writing experience • Can demonstrate experience with working processes associated to version control of documentation	• Relevant industry experience • Experience in BOM Creation, Draughting, Design for manufacture • CAD package experience
Special Aptitudes	• Computer literate in Windows based Software Products • Proven organizational skills with the ability to effectively plan, organise • Good interpersonal skills • The ability to communicate effectively in writing, orally, and through presentations • Ability to work unsupervised and as part of a team • Innovative • Can demonstrate commitment and can complete work efficiently, with-in deadlines and on budget	• Commercial experience • Excellent analytical and problem solving skills • AutoCAD, Solid edge, Teamcenter • Proficient with FrameMaker
Disposition	• Attentive to detail • Able to work under pressure • Dependable and reliable • Enthusiastic, energetic self-starter able to work on own initiative • Willingness to develop and adapt to new situations • Team Player	• Good manufacturing processes awareness • Excellent appreciation of Mechanical & Electrical Engineering Principles
Circumstances	• Available to work flexible hours • Willingness and ability to travel if required	

	• Current driving licence and vehicle insured for business use • Clearance to work in EU	
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We are a global company and welcome applicants from all countries and backgrounds. Desirable criteria may be used for shortlisting. The Company reserves the right to vary criteria at the shortlisting stage.