PERSONNEL SPECIFICATION

Job Title: Project Worker

Council: Social Witness

Responsible to: Service Manager

CRITERIA

1. QUALIFICATIONS AND KNOWLEDGE

Essential

- GCSE passes in 4 subjects, grades A-C, including English Language and Maths or equivalent.
- Knowledge of health and safety practices in a residential setting.

Desirable

- A relevant qualification e.g. NVQ Level 2 Award in Care or Criminal Justice or a Youth and Community Qualification.
- Knowledge of best practices in rehabilitation of those with addictions and offending.
- Knowledge of anti-discriminatory practices and equality of treatment.
- Knowledge of NISCC Codes of Practice.
- Knowledge of relevant legislation.
- Knowledge of Trauma informed practice.

2. RELEVANT EXPERIENCE

Essential

- At least 6 months experience supporting adults in a caring/residential setting.
- Experience in administrative duties, including record writing.

Desirable

- Previous experience of working with individuals who have offended.
- Previous experience of working in the field of substance misuse
- Previous experience of working with people who have mental health problems
- Experience of Criminal Justice/ Hostel accommodation.

3. PERSONAL ATTRIBUTES

Essential

- Good interpersonal skills in relation to residents, staff and external professional and other contacts.
- Caring and committed in approach.
- Good communication skills, written and oral.
- Good enabler.
- Good team worker.
- Ability to exercise Confidentiality.

- Adaptable and flexible in approach

4. PHYSICAL REQUIREMENTS

Essential

- Health – such as to allow for attendance reliability and work proficiency (reasonable adjustments will be made for those with a disability)
- Appearance – must be acceptable within the working environment.

5. SPECIAL CIRCUMSTANCES

Essential

- Must be willing to behave in a manner which respects the Christian ethos of the Presbyterian Church in Ireland
- Must be available for flexible working on rota across 24/7 hours, including sleep-ins as required.
- Must be eligible and willing to maintain registration with the Northern Ireland Social Care Council.