# PERSONNEL SPECIFICATION

**Job Title:** Kitchen Assistant

**Council:** Social Witness, Older People Services

**Responsible to:** Service Manager

## CRITERIA

### 1. QUALIFICATIONS

**Essential**

- Evidence an understanding of and respect for the needs of older people;
- Awareness of health and safety practices within a working and residential environment.

**Desirable**

- NVQ2 in Food Preparation & Cooking (or equivalent qualification)
- Basic Food Hygiene Certificate

### 2. RELEVANT EXPERIENCE

**Desirable**

- Experience of working with older people
- Experience of working in a Kitchen environment

### 3. PERSONAL ATTRIBUTES

**Essential**

- To have integrity, honesty, patience and an even temperament;
- To have the ability to work on own initiative;
- To have the ability to treat all matters confidentially;
- To have respect for the authority and direction of the management and supervision of the Home;
- To have the ability to work as a member of a caring team

### 4. PHYSICAL REQUIREMENTS

**Essential**

- Health – such as to allow for attendance reliability and work proficiency;
- Appearance – personal dress and presentation must meet Health &.Hygiene standards.

### 5. SPECIAL CIRCUMSTANCES

**Essential**

- Willingness to work additional hours to meet the requirements of the Home;
- Must be willing to behave in a manner which respects the Christian ethos of the Presbyterian Church in Ireland.