

PERSONNEL SPECIFICATION

Job Title: Kitchen Assistant

Council: Social Witness, Older People Services

Responsible to: Service Manager

CRITERIA

1. QUALIFICATIONS

Essential

- Evidence an understanding of and respect for the needs of older people;
- Awareness of health and safety practices within a working and residential environment.

Desirable

- NVQ2 in Food Preparation & Cooking (or equivalent qualification)
- Basic Food Hygiene Certificate

2. RELEVANT EXPERIENCE

Desirable

- Experience of working with older people
- Experience of working in a Kitchen environment

3. PERSONAL ATTRIBUTES

Essential

- To have integrity, honesty, patience and an even temperament;
- To have the ability to work on own initiative;
- To have the ability to treat all matters confidentially;
- To have respect for the authority and direction of the management and supervision of the Home;
- To have the ability to work as a member of a caring team

4. PHYSICAL REQUIREMENTS

Essential

- Health – such as to allow for attendance reliability and work proficiency;
- Appearance – personal dress and presentation must meet Health & Hygiene standards.

5. SPECIAL CIRCUMSTANCES

Essential

- Willingness to work additional hours to meet the requirements of the Home;
- Must be willing to behave in a manner which respects the Christian ethos of the Presbyterian Church in Ireland.