

Who are we?

Positive Futures is positive about people. We transform peoples' lives every day. We support people who have a learning disability, acquired brain injury and autism.

The bottom line is this: wonderful things can and do happen when people get the right support, at the right time, from the right people.

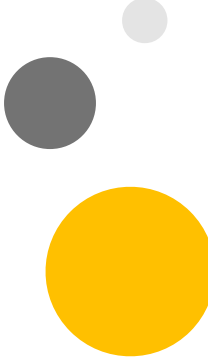
ABOUT US AND THE ROLE



What does a Domestic Assistant do?

Put simply, your job is to support people to ensure a clean and healthy environment within the context of Health & Safety Legislation, to help us deliver our mission:

“Positive Futures for people with a learning disability, acquired brain injury or autistic spectrum condition – working together to achieve dreams and transform lives”



Who will I be working with?

You can find out about the people you are working with in the attached document: **'Meet us, join us'**.



POSITIVE FUTURES

ACHIEVING DREAMS. TRANSFORMING LIVES.

Job Title	Domestic Assistant
Reports to	Service Manager

Purpose of Role

To ensure a clean and healthy environment within the context of Health & Safety Legislation, to help us deliver our mission:

“Positive Futures for people with a learning disability, acquired brain injury or autistic spectrum condition – working together to achieve dreams and transform lives”

Main Responsibilities

- 1 Vacuum and mop floors as required
- 2 Dust/polish surfaces
- 3 Empty Waste bins
- 4 Clean/disinfect Kitchen, work surfaces/sinks/cupboards etc
- 5 Clean/disinfect toilets and washbasins etc
- 6 Clean/dust paintwork regularly
- 7 Any other duties as reasonably requested

There may be occasions when the job holder is required to fulfil some duties outside of normal working hours and flexibility is therefore essential.

This Job Profile is not restrictive, and the job holder may be required to undertake any other duties and responsibilities as may be directed by their Line Manager.

There may be other duties from time to time as Positive Futures may reasonably require.

How do I apply for this job?

Complete an application form online stating how you meet the following criteria for this job in the shortlisting section of the application form. We will use this shortlisting section to decide whether to invite you to an interview.

To apply for this role, you **MUST** have:

- One Year's experience of carrying out domestic duties.

To apply for this role, we would also **LIKE YOU** to have:

- Knowledge / understanding of the needs of people with learning disabilities

If you meet the shortlisting criteria, you will be invited to attend an interview.

To be successful at interview and ensure the people we support receive the highest quality service, you need to:

- Share our **POSITIVE** values
- Have the right skills (or competencies) needed for the job.

Our Values

“Our values” are what underpin everything we do in Positive Futures.

PEOPLE FIRST – our people are at the heart of everything we do.

OPPORTUNITIES – we seek out opportunities that enrich lives and empower people.

SUSTAINABILITY – we strive for positive social, economic and environmental benefits for now and in the future

INNOVATION – we embrace creativity and continuous learning to reimagine and refine our unique person-centred support

TENACIOUS – we don’t give up – we believe in making the impossible, possible.

INCLUSION – our staff and people we support are our strength, we listen and learn together.

VALUE FOR MONEY – delivering impactful, life changing results with efficiency and integrity.

EXPERTISE – we look beyond limitations in our pursuit of excellence

Our Competencies

You need to have the following skills (competencies) to help the people we support to live the life they want.

Competencies for the role	You need to be:
Respectful and Understanding of Others	• Kind and work well with others, treating them with respect and dignity • Understanding of the needs of others
Effective Communication	• Able to communicate effectively with others, verbally and in writing
Results and Quality Focus	• Able to be an active, positive and co-operative member of the team • Helpful and supportive of others • Focussed on the best interests of people we support
Problem Solving and Decision Making	• Open minded and able to resolve difficulties • Able to make good decisions
Resilient to Change and Challenges	• Open to change and new developments / initiatives • Able to adapt well to new and unfamiliar situations • Resilient and cope well when challenges arise

The people we support and our staff are at the heart of all that we do.

As a valued member of staff, you can avail of our competitive salary and benefits package



Pay

Salary details:

£12.21 per hour



Holidays

31-36 days paid per holiday year (including designated holidays)

You will earn one extra day per year up to 36 days. Entitlements are shown based on full time hours. These will be adjusted on a pro rata basis for part time staff.



Pension

We offer a contributory pension scheme - we pay 4% for eligible staff alongside your contribution of 5%.



Employee Benefits

[Click here to view our comprehensive list of benefits.](#)



Training and Support

You will receive induction, relevant training, and regular 1:1 support meetings with your manager. We also provide opportunities for team development and, when needed, specialist training for teams.

We will support you to develop your career and, complete external and/or accredited training programmes relevant to your role.