

 PROGRESSIVE BUILDING SOCIETY	Job Description – Software Developer
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JOB FAMILY:	IT
JOB TITLE:	Software Developer
REFERENCE #:	Staff
LOCATION:	Head Office
REPORTS TO:	Developer Lead
JOB PURPOSE:	To develop, support and continuously improve software solutions that enhance the Society's systems and business processes, working under supervision as part of the IT team and in line with Progressive's development standards, security controls and regulatory requirements. The role contributes to the Society's strategic plan by analysing requirements, building and integrating applications, and promoting best practices such as CI/CD and test-driven development to improve user experience, automation and operational efficiency.
KEY TASKS:	<u>ROLE SPECIFIC</u> ▶ Analyse business needs with stakeholders to gather requirements for new and existing projects. ▶ Work with the in-house subject matter experts and IT teams to support the business and improve automation of key processes. ▶ Develop and maintain .NET solutions (e.g., C#, ASP.NET Core, APIs and background services) or SaaS platform changes, in line with agreed architecture and the Society's coding standards and to deliver improved customer experience. ▶ Implement best practices such as continuous integration, continuous delivery and test-driven development. ▶ Write and maintain automated tests (unit/integration) using appropriate .NET testing frameworks and support test execution within the CI pipeline. ▶ Use source control and follow branching, pull request and code review practices; address review feedback and share learning with the team. ▶ Support data-related development including SQL query writing, stored procedure changes where applicable, and safe use of ORM/data access patterns. ▶ Assist with troubleshooting and resolution of defects and incidents across development, test and production environments, under supervision, including root-cause analysis and fix validation. ▶ Produce clear technical documentation (e.g., configuration notes, support guides and release notes) to support maintainability and knowledge sharing.

	▶ Support build and release processes for .NET applications (e.g., Azure DevOps pipelines), including deployment steps, environment configuration and post-release verification. ▶ Use AI-assisted development tools appropriately to support software design, coding, testing, troubleshooting, documentation and knowledge discovery, while applying professional judgement, security requirements and coding standards. ▶ Evaluate and validate outputs generated by AI tools to ensure accuracy, maintainability, security and compliance with the Society's policies and regulatory obligations. ▶ Contribute to the adoption of emerging development practices, including responsible use of AI technologies to improve team productivity and software quality. <u>ROLE GENERIC</u> ▶ Contribute to the achievement of the Society's Corporate Plan. ▶ Participate in the day-to-day activities of the team and work effectively as a team member, ensuring that the highest standards of member service and work output are achieved. ▶ Keep abreast of the latest innovations and developments, relative to your remit. ▶ Ensure compliance at all times with Society, regulatory and statutory requirements. ▶ Help implement new practices, positively responding to change and make suggestions to drive continuous improvement. ▶ Meet performance measures and KPIs set for you and your team. ▶ Communicate in a timely and effective manner with members of your team and other parts of the business. ▶ Participate in training & development opportunities. <u>GENERAL</u> ▶ Demonstrate the Society's values in behaviours and actions. ▶ Produce the highest standard of work possible in accordance with the Society's Policies, Conduct Rules, Codes of Practice and operational procedures. ▶ Comply with Information & Cyber Security controls as relevant to your day to day duties.
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	▶ Work safely as a member of a team to carry out Health & Safety working practices. ▶ Carry out any other function necessary for the smooth running of the branch / department. All Job Descriptions are subject to review and amendment at any time as dictated by Society needs.
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I acknowledge receipt of this job description

Signed Name :		Date:	
Print Name:			