

Chief Executive Officer (C.E.O.)

Personnel Specification

<u>Specification</u>	<u>Essential</u>	<u>Desirable</u>
Education Attainments	A relevant Degree (or equivalent qualification) with previous experience in a Management role OR 2 years' experience in a Senior Financial Management Role, within the last 4 years	A higher-level qualification in business, management or accountancy.
Job Experience and Training	A minimum of 4 years' experience within a financial services organisation, to include 2 years in a senior management position, (within last 4 years as above) Experience of working at a senior level within a regulatory environment and developing an effective working relationship with regulators and other stakeholders. Experience of staff management and service delivery. Experience in the preparation and presentation of management reports and business plans.	Experience of working in a customer focussed/public facing environment. Experience of maintaining effective relationships with a Board of Directors.
Specialist Knowledge	Practical knowledge of IT/financial software systems and competence in its application to the delivery of business objectives.	
Special Skills / Aptitudes	Strong business acumen and management skills, with a track record of delivering results against plans. Good analytical and problem-solving skills. Strategic thinking.	

	Strong decision-making skills. Excellent communication skills (including listening, written, influencing and presentational).	
Disposition	Ability to assimilate complex information quickly, weighing up alternatives and making sound, timely decisions. Results focused, with the ability to work on own initiative. Strong organisational and planning ability. Willingness to undertake training as & when required. Ability to engage with different groups, clarify complex issues and generate respect.	
Personal Circumstances	Flexible to work outside normal working hours on regular occasions, including evening meetings and weekend engagements.	
Other	Awareness and understanding of the culture, ethos and objectives of credit unions. A full UK driving licence and own vehicle OR access to a reliable means of transport to fulfil the requirements of the role.	

Any offer of employment is subject to receipt of satisfactory references, appropriate fitness and propriety check being conducted by the Credit Union, regulatory approval and satisfactory completion of an Access NI security check.