PROGRESSIVE BUILDING SOCIETY

Personnel Specification – Cyber Security Analyst

JOB TITLE:	Cyber Security Analyst
REPORTS TO:	IT Governance Manager
JOB PURPOSE:	The Cyber Security Analyst supports the Society in maintaining an effective, proportionate and well-evidenced cyber security risk and control environment. The role focuses primarily on supporting cyber risk management, assurance and governance activities including policy management, third-party cyber due diligence, training and awareness, control effectiveness monitoring and risk reporting. The post holder will also provide supporting input into security engineering activities, helping ensure controls are designed, operated and evidenced appropriately. This role supports senior management and Board-level committees to understand, monitor and manage cyber risk in line with the Society's risk appetite and regulatory expectations.
ESSENTIAL CRITERIA	<u>QUALIFICATIONS</u> ▸ Degree in an IT related discipline <u>EXPERIENCE</u> ▸ A minimum of 1 year experience in cyber security risk, assurance or governance roles. ▸ Practical understanding of enterprise risk management and information security risk management ▸ Understanding of cyber security principles, controls and common threat types. ▸ Experience working with information security / cyber security providers and wider supply chain. ▸ Experience supporting or contributing to: • Cyber risk assessments • Policy and standards development • Third-party cyber due diligence • Operational resilience ▸ Ability to produce clear documentation and management-level reporting. ▸ Practical understanding of information security standards such as ISO27001, NIST or similar
DESIRABLE CRITERIA	▸ A qualification in a Cyber Security related discipline ▸ Exposure to financial services or other regulated environments. ▸ Experience supporting audits or regulatory reviews. ▸ Working knowledge of security tooling and control implementation. ▸ Experience with Microsoft Security & Identity Stack, Secure Software Development, Vulnerability Management and Security Testing Frameworks
SKILLS	<u>ESSENTIAL</u> ▸ Inter-personal skills and a positive attitude. ▸ Team player with excellent communication and interpersonal skills and the ability to work across technical teams by understanding their outcomes. ▸ Positive and organised approach to work with the ability to work to tight deadlines, manage multiple priorities and provide practical solutions to challenges. ▸ Keen attention to detail with an inquisitive, logical mindset and passion for continuous improvement. ▸ Demonstrable ability to understand and analyse processes and scenarios. ▸ An appetite for learning and self-development - have the desire to understand the business (mortgage and savings business processes), the core IT services and self-develop context based security skills. ▸ Methodical and detail oriented, with a strong assurance mindset. ▸ Able to balance governance discipline with pragmatic delivery.

	▸ Confident engaging with technical and non technical stakeholders. ▸ Demonstrates integrity, professionalism and sound judgement. <u>DESIRABLE</u> ▸ Practical experience of the Microsoft security and identity stack ▸ Secure software development ▸ Vulnerability management ▸ Security testing